



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AUTHORITY**

MINUTES

of the meeting of the Authority held on 19 DECEMBER 2003

at County Hall, West Bridgford, from 10.32 am to 11.30 am

Membership

- | | | |
|---|-----------------------|-----------------|
| | Councillor Jackson | (Chairman) |
| | Councillor Palmer | (Vice-Chairman) |
| ^ | Councillor Bennett | |
| | Councillor Bosnjak | |
| ^ | Councillor Cottee | |
| ^ | Councillor Davison | |
| ^ | Councillor Freeman | |
| | Councillor Griggs | |
| | Councillor Grocock | |
| | Councillor Hemsall | |
| ^ | Councillor O'Toole | |
| ^ | Councillor Pepper | |
| | Councillor Pulk | |
| | Councillor Smith | |
| | Councillor Spencer | |
| | Councillor Stephenson | |
| | Councillor Tsimbirdis | |
| ^ | Councillor Wood | |

Members absent are marked ^

73 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bennett, Cottee, Davison, Freeman, and O' Toole, while Councillors Pepper and Wood were absent on Council business.

74 MINUTES

RESOLVED that the minutes of the last meeting, held on 31 October 2003, copies of which had been circulated, be confirmed and signed by the Chairman.

75 DECLARATIONS OF INTERESTS

No declarations of interests were made.

76 CHAIRMAN'S ANNOUNCEMENTS

The 'Draft Fire and Rescue National Framework' had been released by the Government and was to be included for discussion at the February meeting of the Authority. A hard copy was to be forwarded to all members.

The Office of the Deputy Prime Minister had arranged a 1 day seminar for members on "Integrated Risk Management Planning". The East Midlands area session was to be held at Nottinghamshire County Hall on 29 January 2004, from 10.00 am to 3.45 pm. The Chairman recommended that members attend the event.

77 PROCUREMENT STRATEGY

Consideration was given to a report and draft policy of the Chief Fire Officer, copies of which had been circulated.

RESOLVED that the procurement strategy be approved.

78 ESTIMATED OUT-TURN 2003/2004

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED

- (1) that the estimated out-turn for the Authority for 2003/2004 be noted;**
- (2) that the virements and allocations from contingency set out in the report be approved.**

79 CREATION OF RESERVES AND BALANCES

RESOLVED that the report of the Chief Fire Officer, copies of which had been circulated, regarding the level of reserves and balances as part of the 2004/05 budget process, be noted.

80 MEMBERS' ALLOWANCES

Consideration was given to a revised report of the Clerk, copies of which were placed around the table.

RESOLVED that the Members' Allowances scheme be approved and introduced with effect from April 2004.

81 EXTERNAL AUDITORS' MANAGEMENT LETTER

Consideration was given to a report of the Treasurer, copies of which had been circulated.

RESOLVED that the External Auditor's Management Letter, and the Fire Authority's response to the auditors' recommendations, be noted.

82 DRAFT CONSTITUTIONAL ARRANGEMENTS FOR THE EAST MIDLANDS REGIONAL MANAGEMENT BOARD

Consideration was given to a joint report of the Chief Fire Officer and Clerk, copies of which had been circulated.

RESOLVED

- (1) that approval in principle be given to the establishment of the East Midlands Regional Management Board, comprising representatives of Nottinghamshire, Derbyshire, Leicestershire, Lincolnshire and Northamptonshire Fire Authorities;**
- (2) that the Chief Fire Officer and the Clerk be authorised to enter into further discussions with representatives of the constituent authorities with a view to the submission of a further report on the constitution of the joint committee and the detailed terms of the associated joint agreement.**

83 GEOGRAPHICAL INFORMATION SYSTEM (GIS) - CREATION OF THE POST OF ASSISTANT

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED

- (1) that a half-time post of GIS Assistant be established on scale 5/SO1;**
- (2) that the cost be met from the savings realised from the Integrated Risk Management Plan process.**

84 AD-HOC MEMBERS GROUP ON EQUALITIES

RESOLVED that the report of the Chief Fire Officer, copies of which had been circulated, detailing the work being carried out within the Service regarding fairness and equality, be noted.

85 LOCAL RISK MANAGEMENT PLANS - STAKEHOLDER SEMINAR

RESOLVED that the report of the Chief Fire Officer, copies of which had been circulated, be noted.

86 DATE OF NEXT MEETING

RESOLVED that the next meeting of the Fire Authority be held on 16 January 2004 at 10.30am, in the Council Chamber, County Hall, West Bridgford.

87 EXCLUSION OF PUBLIC

RESOLVED that, pursuant to Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the remaining item as it involved the likely disclosure of exempt information as defined in paragraph 10 of part 1 of schedule 12A to the Act.

88 VEHICLE MOUNTED DATA SYSTEM

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED

- (1) that the decision taken to opt for a system as described in the report, be endorsed;**
- (2) that the amendments required to the phasing of the Capital Programme, to allow this project to proceed, be approved.**